



Dear Band Members and Families –

As of **July 1st**, we will be transitioning to the **new band blast system**. Everyone currently signed up for the current band blast list will need to sign up for the new Yahoo groups by the 1st in order to continue to receive these important communications about the band program.

One of the advantages of the Yahoo groups is that you will only receive relevant information. You do **NOT** have to be a member of Yahoo, or have a Yahoo ID to sign up. Please follow the instructions below.

Please Note: **EVERYONE SHOULD SIGN UP FOR THE General Band group; YOUR CLASS group; AND YOUR BAND group**we know that seems like a lot, but you will only have to do it once for the rest of your time at Herndon High!

If you have any questions, please contact **Katy Betti** at blastmaster@herndonband.org or **Brynn Walker** at webmaster@herndonband.org.

How to sign up. (You will need to follow these instructions for each group.) These instructions can also be found on the band website – www.herndonband.org

1. **Click on the subscribe link** below for the group you wish to join. You will need to do this for each group you wish to join individually.

Subscribe: HerndonHSBand-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_2008-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_2009-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_2010-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_2011-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_WE-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_SB-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_Jazz-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_Percussion-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_Guard-subscribe@yahoogroups.com
Subscribe: HerndonHSBand_Alumni-subscribe@yahoogroups.com

2. An email window will pop up. **Send this email**. No need to write a note or add a subject...just hit send.
3. You will then **receive another email from Yahoo!Groups to confirm** your request to join the group. This invite will expire in 7 days so **please reply in a timely manner**.
 - *Note: Sometimes it takes a while for the invite to arrive after sending the email in step #2
 - *Note: If you have a filter on, please be sure to add Yahoo!Groups to your approved list or this email will be sent to TRASH.

- a. Click on the link to Go to the Yahoo!Groups site.

- b. You will arrive at **Request to Join HerndonHSBand** (or other group)
- c. If you'd like to see the homepage – click on the link for **Learn About**
- d. You have two options to joining.
 - 1 - Join the Group** – Please read the description under this option carefully. If this is the option you choose, click on **Join the group**. If you don't have a Yahoo Id, follow the instructions. If you have an ID, go ahead and sign in.

Once on the sign in page, follow the instructions and click on the **Join button** at the bottom of the screen to complete the process.

On the next page - **Uncheck the Optional box**, unless you want the Yahoo toolbar!

Click **Continue** to complete the process.

After signing up you can access the groups via your Yahoo home page. You will need to sign in to Yahoo!Groups each time you wish to view your groups. All groups will be listed on your home page. You will receive your band messages via your regular email. It is just the Yahoo page and the message archives that you need to sign into Yahoo to see.

2 - Join the Mailing List Instead. This option will let you receive the group emails from the Band and view the home page only, but you will not have access to all the features of the group site. After clicking on this link you will see a **Congratulations!** Note. You will then receive an email with a welcome message.

- 4. **Congratulations.** You are now a member of the HerndonHSBand Yahoo!Groups.