



HERNDON HIGH SCHOOL BAND HANDBOOK 2006-2007

TABLE OF CONTENTS

History of the Herndon High School Band.....	1
Introduction to the Herndon Band Program.....	2
Directors.....	2
Herndon High School Band Parents Association	4
Band Rehearsals & Time Commitment	4
Policy for Absences.....	6
Grading Requirements, Regulations and Awards	7
Uniforms.....	9
Marching Band Rehearsal & Competition Tips.....	10
Fees and Financial Commitment.....	11
Fundraising	13
Volunteer Opportunities for Parents	14
HHS Band Agreement.....	16
HHS Band Agreement Acknowledgement.....	17
Herndon High School Band Participant's Pledge	19

History of the Herndon High School Band

The Herndon High School Band has been a vital part of Northern Virginia since 1947. The oldest established high school band in Fairfax County got its start when dedicated parents and citizens convinced Vladimir Johnson, a Russian interpreter and part-time music teacher from Washington, D.C., to rehearse a group of fifteen fledging musicians in Herndon.

The Herndon High School Band program served as an inspiration and model for the instrumental music groups later formed in Fairfax County Schools. Mr. John Paynter, chairman of the music department at Northwestern University, has described the Herndon Wind Ensemble as being in the top half of the top 1% of all instrumental ensembles in the United States.

The *Pride of Herndon* Marching Band competes regularly in the fall and participates in many special events. In October 1989 the Marching Band welcomed to port in Norfolk, Virginia the R/V Arctic Discoverer carrying tons of gold and artifacts from the U.S.S. Central American that went down in a hurricane off the Carolina coast in 1857. The town of Herndon is named for the captain of the ship. In September 1991 and 1995, the Marching Band performed for the half-time show for the opening games of the Washington Redskins at RFK Stadium in Washington, D.C. The Marching Band has brought home many Grand Championships from competitions. During the 2002 season, the Pride of Herndon won the USSBA Virginia State Championship. More recently, the band earned a Grand Championship at the prestigious Heritage Festival in New York City in 2006.

The Wind Ensemble is composed of the finest musicians in the band program. The Wind Ensemble's achievements brought them the Gold Medal in 1981 at the Canada International Music Festival. In 1990 it was awarded the highest award any high school band in the United States can receive; the Sudler Flag of Honor. This is the nation's most prestigious award for high school concert bands. The purpose of the flag is to identify, recognize, and honor high school band programs throughout the United States that have demonstrated particularly significant high standards of excellence in concert activities over a period of seven years. The Herndon High School Wind Ensemble was the only band in the entire nation in 1990 to receive the Sudler Flag of Honor. The Wind Ensemble has consistently received Superior ratings at all District Band Festivals. The band achieved "Virginia Honor Band" recognition and has been officially recognized by the State, County, and Town for its excellence of effort. The band has performed twice for the Music Educators National Convention (1991 and 2002), and the prestigious Midwest International Band and Orchestra Clinic (1987 and 1995). In addition the band has performed at music conventions in Columbia South Carolina, Atlanta, GA, College Park MD and Pittsburgh, PA. In March 2003 the Wind Ensemble performed for the American Bandmasters Convention in the new world-class Smith Center concert hall at the University of Maryland, and in 2004 at the Virginia Music Educators Conference in Norfolk.

The Symphonic Band and Jazz Band have also competed and performed on a regular basis winning many awards including: First Place Symphonic Band at the International Festival of the Lakes in Toronto, Canada in 1990; First Place in 1991 at the Daytona Music Festival for Symphonic and Jazz; First Place Symphonic Band at the All-American Music Festival of 2001 in Orlando, FL; First Place Jazz Band in Nashville in 2002; Superior Rating in 2002 at the Chantilly Invitational Jazz Festival and in the Heritage Festival in 2006.

Introduction to the Herndon Band Program

Welcome to the Band Program at Herndon High School. This information is provided to you by the Band Parents Association (BPA) to help you understand the program.

The Herndon Band Program is nationally recognized for its excellence. Some band students have received four-year college scholarships, others graduate with college level musical skills after having experienced the challenge and rewards of playing in an environment where excellence is the norm. The program is large with over 200 students participating. This program requires a commitment in time, parental support and a significant financial commitment.

Symphonic Bands are made up of students with previous band experience. The Directors do auditions and placements in the appropriate band.

Wind Ensemble is composed of advanced musicians who are auditioned and selected by the Directors. There may be times when certain musicians will not be placed in Wind Ensemble due to over instrumentation.

Jazz Band is selected by audition and is open to all students. It performs in concerts and competitions. Jazz Band meets as a regular class period during school hours. Specific questions should be addressed to the Director.

Marching Band is mainly composed of students in Symphonic I, Wind Ensemble and Jazz Band. It begins with Band Camp in August and performs at football games and competitions during the fall. Students in Symphonic II can participate in Marching Band with the Directors' consent.

Fall Guard is open to band and non-band students. Guard members practice and perform with the Marching Band. The guard members share in all activities with the Marching Band and are members of the band program.

Indoor Guard/Visual Theater is selected at the end of the marching season and practices 3 days a week after school. This is a highly competitive unit that will compete in 3 to 4 local shows and will take at least 1 overnight out of state trip. The Visual Theater guard is by audition only, and open only to those members who have marched in the Fall, either in band or in the Fall visual ensemble.

Directors

Mr. Richard Bergman is the Band Director. A native of New York City, he is a graduate of the University of Maryland where he received his Bachelor of Music Education Degree in 1967 and his Master of Education Degree in 1975. He began his teaching career in Prince George's County, Maryland where he taught both junior and senior high school. He has been the band director at Herndon High School since 1978. Under his direction the band program at Herndon High School has received national recognition for its excellence of performance in clinics, concerts, festivals and competitions.

In 1995, Mr. Bergman was elected into the American Bandmasters Association. He is one of only 15 high school band directors in the country to be a member of the ABA. He has also received two

citations for Excellence from the National Band Association and is listed in the "Who's Who in American Education" and "Who's Who in the Fine and Performing Arts".

On numerous occasions the Board of Supervisors of Fairfax County, Virginia and the Board of Education in Prince George's County, Maryland have cited Mr. Bergman for his outstanding contributions to music education.

Along with his many teaching duties, Mr. Bergman has served as an active adjudicator, clinician, consultant, and great conductor in many Mid-Atlantic, Southern and Northeastern states.

Mr. Christopher Cunningham is the Associate Director of Bands. He earned a Bachelor in Music Education from West Virginia University, where he graduated magna cum laude with emphasis on trumpet performance and conducting. His collegiate achievements include principal trumpet with every ensemble in the school of music, Trumpet Section Leader in the Pride of West Virginia Mountaineer Marching Band, Vice President of WVCMEA, and Brass Coach for the WVU Community Orchestra. Mr. Cunningham has taught music with the WVU Community Music Dept., DaVincent's Music and MARS Music. He has served as Director of Bands at Strasburg High School and Signal Middle School in Strasburg, VA; General Music Teacher at Groveton and Centreville Elementary Schools, Director of Beginning band at Buzz Aldrin Elementary School, and Interim Co-Director of Bands at Herndon Middle School. In addition to his work with the bands at HHS, Mr. Cunningham is the Director of Guitar and Music Theory Studies at Herndon High School.

Mr. Cunningham is active as an adjudicator, private teacher, and brass clinician and is a member of the Music Educator's National Conference.

Mr. Brett Lemley is the Assistant Director of Bands. Brett (BS Music Education, MM Jazz Studies) has been a busy freelance trumpeter for over twenty years. He has actively sought experience in a wide variety of music, and has performed in rock, funk, reggae, country, and Latin groups as well as orchestras and jazz ensembles. He has been the director of the HHS Jazz Ensemble since 2003.

Mr. Chuck Hawkins is the Marching Director. Since 1988, Chuck has been the Marching Director at Herndon High School and is responsible for production design, program coordination and all on-field aspects of The Pride of Herndon Marching Band. Chuck (who refuses to be called "sir",) brings a broad experience working with youth, and credits band activities with "making me what I am today." A veteran of nearly four years with the U.S. Marine Drum and Bugle Corps of Washington, D.C., and five years on the band staff of Falls Church High School, Chuck has also served on the staff of the Magic of Orlando Drum and Bugle Corps. In his spare time, Chuck is a Captain in the Fairfax County Fire Department.

Mr. Marcus Lewis is Director of Color Guard and the Visual Designer. Marcus attended the University of Kentucky. Not only does he design for color guards, but he is self-employed as a costume and uniform designer. Marcus has worked with many bands from Kentucky, Ohio, and North Carolina. Among these organizations are Harrison County HS, Kentucky State Champion, BOA Grand National Semi Finalist and Former BOA Regional Champion; Henry Clay HS a BOA Regional Finalist; Dixie Heights HS, Kentucky State Marching band Finalist, WGI Regional finalist and WGI World Championship Semi Finalist; Ekliipse Winter Guard, WGI World Championship A class Finalist; and Onyx Color Guard, WGI World Class Finalist.

Herndon High School Band Parents Association

The Band Parents Association (BPA) is made up of all parents of students in the Band and Visual Ensemble (Color Guard); it also welcomes former Band parents. Due to the budget cuts that the Fine Arts programs in Fairfax County Schools have undergone, the BPA has met the challenge of raising funds to support and maintain the band programs' high standards. This funding provides for the design and choreographing of the marching show, to purchase new instruments, uniforms, equipment, and music. It also covers the cost of transportation to events and for specialists to assist in teaching band and guard members.

The BPA is led by a Board of Directors, which serves as the administrative arm of the association. The Board meets monthly throughout the year. The meetings are open to all members of the BPA.

Area Chairs help maintain contact with students and parents in areas near their homes.

A newsletter is published six times a year or as needed to inform students and parents of Band news. It is sent to all current Band students, involved community members, and all rising 9th grade students at Herndon Middle School starting in the Spring. Names and phone numbers to call for further information about band activities are printed in the newsletter.

The BPA conducts numerous fund raising activities that require parent and student participation. These include: Several fund raising activities by parents include: Virginia's Showcase of Bands (a marching competition held at Herndon High School in September), AIA Indoor Guard and Percussion Competition, 50/50/and/or gas card raffle ticket sales, concessions, sale of T-shirts, Family Bingo Night, and other activities that are necessary to fund the HHS band programs. Please watch the newsletter for information and Band Blast emailings on these events and learn how you can help.

Band Rehearsals & Time Commitment

BAND CAMP is held at Herndon High School during August. All Symphonic Band, Percussion Ensemble, Jazz Band and Wind Ensemble members are required to be in Marching Band. However due to limited instrumentation needs, all students are not guaranteed a spot. Freshman and new band members attend on the Wednesday, Thursday and Friday preceding regular band camp to learn marching fundamentals. The band camp hours are from 8:00 AM to 2:00 PM and 5:00 PM to 9:00 PM on Monday through Thursday and from 8:00 AM to 2:00 PM on Fridays. The third week is usually four evenings. **IT IS VERY IMPORTANT FOR ALL STUDENTS IN MARCHING BAND TO ATTEND BAND CAMP AS THAT IS WHEN 90% OF THE MARCHING PROGRAM IS LEARNED.**

Families are reminded to arrange vacation schedules so that their students can attend Band Camp. The Drum Line and Guard have weekly practices all during the summer, too. The Drum Line and Guard instructors will provide their practice schedules.

MARCHING BAND SEASON lasts approximately ten weeks from mid-August through the first week in November. Once school begins, Marching Band practices are usually held on Tuesday afternoons from 3:00 PM to 5:00 PM and on Wednesday evenings from 6:00 PM to 9:00 PM. In

September the Marching Band will also have rehearsals on Thursdays from 3:00PM to 5:00PM. There may be times in October when the band may meet for a Thursday rehearsal. The Marching Band performs at all home varsity football games (usually Friday nights, except for the Homecoming Parade and Game on Saturday afternoon). The Marching Band will also travel to approximately four marching competitions. These competition trips are on Saturdays. The exact dates will be announced after Band Camp. This year for the first time, the band will be traveling overnight to Atlanta for a Band of America competition. Details will be discussed in separate communications. Families are encouraged to attend the competitions, either as spectators or chaperones. *The drum line and visual ensemble members will have schedules that may differ from the above schedule. Their instructors will announce these ensemble schedules during the summer sessions.*

PEP BAND may perform at away football games and home basketball games and special events. The PEP BAND is made up of volunteers chosen from the MARCHING BAND personnel.

CONCERT SEASON begins its full-time status in November after Marching Band season. The Symphonic Band, Jazz Band and Wind Ensemble will perform in a variety of concerts and events during the school year. Dates and times of these performances will be given at the beginning of the school year. Students in Symphonic Bands and Jazz Band generally rehearse during school hours, but the Directors may schedule some sectionals or special rehearsals.

WIND ENSEMBLE STUDENTS ARE EXPECTED TO ATTEND REHEARSALS ON WEDNESDAY EVENINGS FROM 7:00 PM TO 9:30 PM THROUGHOUT THE SCHOOL YEAR (AFTER MARCHING SEASON). Sectionals for Wind Ensemble will be scheduled as needed, usually in January and February.

INDOOR DRUM LINE will be formed after marching season. They will have a practice session at least one evening a week. They will compete at several competitions. Indoor Drum Line members will be given the opportunity to showcase their skills on snare, bass drum, tenors, marimba, xylophone, vibes and other percussion instruments in competitions.

INDOOR GUARD/VISUAL THEATER is selected at the end of the marching season and practices 3 days a week after school. This is a highly competitive unit that will compete in 3 to 4 local shows and will take at least 1 overnight out of state trip. The Visual Theater guard is by audition only, and open only to those members who have marched in the Fall, either in band or in the Fall visual ensemble.

DRUM MAJOR TRYOUTS take place in May. The requirements will be posted in advance; the drum majors for the year and perhaps some appointed others will conduct clinics. The tryouts will be performed before a panel of judges who will rate each person and assign them a numeric score. The results will be announced at the Spring Banquet Concert.

SECTION LEADERS AND HORN LINE CAPTAINS will be required to write an essay on an announced topic and submit it at an announced time in May. All experienced marchers who would like to audition for these posts are encouraged to submit essays. These members will be announced at the Spring Band Awards Concert.

A SPRING FESTIVAL TRIP is scheduled for mid to late spring. The price for this trip is **NOT** covered in the regular fees and the cost is based upon the location of the festival. Students are

charged for the full cost of the trip. Payments are usually collected in two installments, and cover transportation, food, lodging and entertainment costs. Families will want to plan ahead for this expense. **PARTICIPATION IN FUNDRAISING CAN SIGNIFICANTLY REDUCE THE AMOUNT THAT A STUDENT WILL PAY.** *Each year some students are able to pay for the entire cost of the trip with money earned through fundraising activities.*

All students are expected to complete the necessary forms for the trip and to conduct themselves in accordance with the HHS Rules of Behavior (included in this handbook.) It is recommended that the student and parent/guardian review these rules and policies together.

PARTICIPATION IN ATHLETICS is possible. Marching Band does conflict with Fall Sports, and some students wish to participate in both sports and band. Special arrangements are made for band members who have a serious interest in JV or Varsity sports, Cheerleading, or Drill Team. *The Band Directors need to be made aware of all students who are participating in athletics so that all conflicts can be resolved in a timely manner.*

Conflicts with other school activities should be brought to the prompt attention of the Band Directors. It is the student's responsibility to do this, as the director's cannot foresee all conflicts. They will work out the conflict with the other involved party and give the student instructions.

Policy for Absences

ATTENDANCE FOR REHEARSALS AND CONCERTS IS REQUIRED. After-school employment is NOT considered a sufficient excuse for missing scheduled practice times. Other problems such as illness or family emergencies should be discussed with the Band Directors. Attendance will be monitored and will be a part of the quarterly grade.

Written excuses from the parent/guardian, teacher or coach is to be presented **prior** to each rehearsal for tardiness, early departure or absences at least two weeks in advance. Excused absences include medical appointments, unavoidable teacher makeup work, and illness (with clinic or parent/guardian note). Excuses will **not be accepted** after the fact.

WORK SCHEDULES WILL NOT BE CONSIDERED AS AN EXCUSED ABSENCE.

Fairfax County Policy states that **three** unexcused tardies equals one unexcused class absence; and **three** unexcused class absences give you a failing grade for the quarter.

Those students who do not go on the Spring Trip will be asked to do alternative assignments by the Band Directors. These assignments will be graded and averaged as a concert performance grade.

The band program is dependent upon everyone's involvement and interaction, behavior that is disruptive to the group's rehearsal or performance standard will not be tolerated and negative behavior will result in a lowered grade.

Grading Requirements, Regulations and Awards

Attendance	Class Work	Student Responsibilities
1. Attendance at rehearsals and sectionals.	1. Preparation of concert and marching music, including scales and etudes. Evaluation of student's improvement in musicianship during the quarter (comprehensive evaluation of all musical skills.)	1. Bring all necessary materials to class; mouthpiece, reeds, drum sticks, valve oil, cork grease, etc.
2. Proper attire for all marching and concert events.	2. Class work assigned by the Band Director including stage set-up, cleaning band room, folding programs, etc.	2. When the Band Directors indicate class has begun, the student is expected to be in place, ready to begin.
3. Proper attire for all marching and concert events.	3. Behavior during class and rehearsals. NO GUM, FOOD OR DRINKS ARE PERMITTED IN THE BAND ROOM	3. If an instrument is in the shop, a written note from a parent or vendor telling when it will be ready must be presented to the Band Director.
4. Students are expected to stay for the duration of the concerts in uniform.	4. NO OTHER SCHOOL WORK MAY BE DONE DURING BAND CLASS	4. Students must be responsible for their OWN music and bring it to class. Do not rely on your stand partner.
5. Students are expected to show proper concert etiquette.		

A point scale will be used to determine grades for band.

Band class = 10 points

After school rehearsals = 50 points

Performances = 100 points

Maximum points can be earned by following proper attendance procedures, completing all class work, and fulfilling all student responsibilities.

Fairfax County Grading Scale is as follows:

A=100-94

C=79-74

B+=93-90

D+=73-70

B=89-84

D=69-64

C+=83-80

F=below 64

All students in the band program will be expected to **practice a minimum of thirty minutes, five days a week on their instrument.** This practice should result in significant improvements in the

student's performance. All band students will be periodically tested in their assigned music and etudes. These tests may be done in sectionals, class or in challenges.

Wind Ensemble students are expected to audition for the **District XII Virginia District Band** and participate in the **District XII Solo and Ensemble Festival**. Any student not wishing to participate in or scores in the lower 25% of the total district scores must play a graded mock audition for the Band Directors. Mock auditions will be held on the Tuesday and Thursday before regional band tryouts.

CHALLENGES by all students are encouraged for a higher chair in band. The challenge procedure is as follows:

- The student who is challenging can only challenge the person sitting one chair higher.
- More than two-way challenges will be permitted at the discretion of the Band Director.
- Only one challenge per quarter per person is permitted.
- The challenge will be based on current band music and chosen by the Band Director, scales will be used to break ties.
- The challenge is "official" when the Band Director places the time and date on the challenge calendar.
- A written and oral evaluation of the performance will be given to the students.
- If the challenged student loses the chair, they must notify the Band Director of intent to re-challenge within 24 hours, otherwise the winner is free to challenge the next person in line.
- All challenges are intended to be an educational experience. Only constructive criticisms will be offered to the students. **All decisions of the Band Director are final.**
- If a challenger wins within two weeks of a concert, the students will wait to change seats after the concert date.

PRIVATE LESSONS are strongly encouraged for all band students. A list of private instructors will be provided by the Band Directors and posted in the band room.

RENTAL FEES will be charged to all students who are using school instruments (including percussion). The rental contracts must be returned to the Band Director by the due date given.

INSTRUMENT LOCKERS are available in the instrument storage room. All students are expected to take care of their band room and instrument storage area. There will be **NO FOOD, CLOTHING, DRINKS OR EXCESS PAPERS IN THE STORAGE ROOM AREA. ANY STUDENT WHO VIOLATES THESE RULES MAY LOSE HIS/HER LOCKER PRIVILEGES.** We reserve the right to cut off a lock and clean a locker that is not being properly maintained. You must supply your own lock. All instruments are to be locked in the lockers when not in use. Personal belongings should not be kept in these lockers. Periodic inspections of these lockers will be made.

**VANDALISM AND GRAFFITI IN THE BAND ROOM
WILL NOT BE TOLERATED UNDER ANY CIRCUMSTANCES.**

**NO FOOD IS ALLOWED IN THE BAND ROOM OR
INSTRUMENT STORAGE AREA AT ANY TIME.**

Students who do not follow these rules will be excluded from all activities in the band room other than required rehearsals.

BAND AWARDS are given at the end of the year Awards Banquet and Concert. A **band letter** is given to those who marched for two years; awards are also given to those who marched for **three and four years**. Those band students who maintain a 3.4 average in all academic courses receive a **Lamp of Knowledge Pin**. Other awards include the; **Section Leader, Most Improved Musician, Outstanding Senior, Sousa Award, Louis Armstrong Jazz Award**, and other awards may be given at the discretion of the Band Director and the Band Parents Association.

Uniforms

MARCHING UNIFORMS are the property of the Herndon High School Band.

- Rental fees for use of the uniforms must be paid and are included in the band fee.
- Marching uniforms will be issued during Band Camp.
- Each uniform consists of: 1 pair of black pants, 1 pair of white pants, 1 vesty, 1 jacket, 1 hat with a plume and hatbox, 1 pair of gloves, and 1 pair of gauntlets, all of which are provided to you by the band. You are responsible for purchasing 1 pair of black marching shoes, 1 pair of white marching shoes, black and white socks, both of which must be at least “crew” length which means they cover the ankle and above, completely. We will order the marching band shoes for you when we measure you for uniforms. You buy the socks on your own.
- Marching shoes will be ordered during Band Camp at a cost of approximately \$28.00 (not covered by the band fee.)
- Marching uniforms are kept in the Marching Uniform Room on racks; each student has an assigned "spot" to keep his or her uniform.
- Each student is expected to use the provided clothes brushes to ensure a neat appearance before each home game and competition.
- Each student is expected to hang up his or her uniform, in its proper place, after each home game and competition.
- Each student must wear socks that fully cover the ankle in the same color as their shoes and pants. Any student who is not wearing proper socks will be issued socks at a fee of \$5 per occurrence.
- The uniform moms send marching uniforms out to be cleaned as needed. If a student wishes to dry-clean a uniform during the marching season, due to a spill or other mishap, they must sign out their uniform with a uniform mom and have it dry-cleaned at the student's expense.

CONCERT UNIFORMS are the property of the Herndon High School Band.

- Concert uniforms will be issued during fall rehearsals after school starts.
- Students will store their concert uniforms at home during the school year.
- Students will be responsible for their uniforms and returning them at the end of the year.
- Tuxedo shirts will be ordered for the students at a cost of approximately \$20 (not included in the band fee.)
- Gentlemen are required to wear black dress shoes and black socks that cover the ankle with their concert uniforms.
- Ladies are required to wear black closed-toe dress shoes with skin-toned hose.

NOTE: When in uniform, the student/musician is expected to wear the uniform in an appropriate manner, i.e. shirts need to be tucked in and sleeves not rolled up, hats on the head in proper manner, facing front, etc.

Marching Band Rehearsal & Competition Tips

REHEARSAL ATTIRE: Following are guidelines for marching band rehearsal (including band camp) attire. The list is not inclusive.

- **Shoes:** The following ARE acceptable shoes to wear to rehearsal: Comfortable sneakers with laces and socks. Marching Shoes MUST be worn on Wednesday night rehearsals. The following ARE NOT acceptable shoes to wear to rehearsal: Dockers, flip-flops, boots, sandals (including Tevas), hard-soled shoes and bare feet.
- **Clothing:** The following ARE NOT acceptable to wear to rehearsal: Skirts, dresses, swimsuits, pants with legs long enough to prohibit marching (in the opinion of the Staff), headphones (with or without player/radio attached)

REHEARSAL ETTIQUETE: Following are guidelines from Chuck Hawkins, Marching Band Director.

- Bring a great attitude and a smile.
- Give your full attention to the rehearsal. You're letting down yourself and the rest of the band if you don't.
- "Practice like you perform" - If you don't understand this phrase, ask a staff member.
- Give the Staff and your fellow students the respect they deserve.
- If there are more people in the band than there are spots in the show, this means there will be "shadows" in some sections. If you have a spot in the show remember that there are shadows who would love to have your spot. Conduct yourself accordingly.
- Conflicts and problems can almost always be resolved with calm verbal communications. Regardless of who you are, you NEVER mouth off to either student leaders (Drum Majors, Captains, Section Leaders) or Staff.
- Unexplained/unexcused tardiness is unacceptable because it is a detriment to both you and the Band.
- When you are playing and not marching drill, you ALWAYS Mark Time in the appropriate style.
- When the Band Director, a Drum Major or Staff calls, "SET, STAND-BY or ATTENTION": You IMMEDIATELY stop talking.
- You IMMEDIATELY return to the appropriate position on the field/in the block.
- Your body posture and horn carriage go IMMEDIATELY to the correct positions
- You are not permitted to chew gum, eat or drink except on breaks.

GETTING READY FOR A SHOW: All band members (male and female) change into their uniforms together in a common area. All band members must wear garments underneath their exterior clothes that provide modesty while changing in front of the opposite sex (boxer shorts or shorts, show shirts or section shirts.) **Absolutely NO** jeans or cargo shorts will be allowed under your uniform. We will be wearing our white uniforms to competitions and it is **extremely important** that you wear white or solid, light-colored shorts under the uniform. Prints and colors, other than light gray, show through the white pants. As temperatures drop during the marching season, you may wear solid, light-colored long underwear under the uniform.

COMPETITIONS: On band trips you will usually change in parking lots. After changing into your uniform, place your street clothes in your uniform bag and hang the bag back on the rack. Also, return your hatbox to your uniform rack. The uniform truck masters may have to put the racks back on the

truck while you are performing. Any clothes found lying around will be put in the closest rack. This could cause you some difficulty in finding your clothes when you get back.

GAME AND COMPETITION ETIQUETTE: Following are basic guidelines for how to conduct yourself as a member of the marching band.

- When traveling, you are expected to conduct yourself as a representative of the "Pride of Herndon" Band, Herndon High School and the Herndon Community. This is particularly true when you are in uniform.
- Marching in "column-of-twos" to and from performances is done in the manner set by the Band Director or Staff (either relaxed or regimented), and is done UNIFORMLY (NO EXCEPTIONS) and PROFESSIONALLY.
- When sitting in the stands, you will sit with your section.
- During home football games, you will be prepared to play when cued by a director or Drum Major.
- Do not remove any part of your uniform unless permission is given by a director or Drum Major.

AFTER PERFORMANCE: Everyone wants to get changed and go home or get back on the bus as quickly as possible (uniform moms included). Take the time to hang your uniform correctly so you will not be asked to try again. Freshmen and new marchers, you will be taught the correct way to hang the uniform in band camp! Those veteran marchers who still cannot hang up their uniform correctly will be pulled from marching practice to come to the uniform room to correct any mistakes.

Fees and Financial Commitment

ACTIVITY FEES (BAND FEES): Specific fees for each year are set by the Band Board of Directors in June for the upcoming year based on the budget. Types of fees include Marching Fees, Concert Fees, and Indoor (winter) Guard Fees and Winter Drum Line Fees. Fees are applied to student's accounts of those students who participate in the above activities. For the 2006-2007 year, Marching Fees are \$660, Concert Fees are \$75, Indoor (Winter) Guard fees are \$450, and Winter Drum Line Fees are tentatively set at \$150.

MARCHING FEES: The Marching Fee of \$660 for the 2006 Marching season is charged to all Marching Band and Fall Guard members. The fee includes costs associated with the marching show and most travel costs associated with marching during the fall season.

MARCHING SHOES: Marching shoes are not included in the above activity fees. Students are required to have Drillmaster shoes and orders will be taken during Band Camp. Students who purchase new marching shoes will see a charge of approximately \$28 per pair of shoes ordered on their student account statements. This year students will need both white and black Drillmasters. Drillmasters in good condition at the end of marching season and the correct color for following marching seasons may be used by the students in following years.

CONCERT FEE: Includes winter clinicians, music, competition entrance fees, concert uniform (except shirt,) transportation and music. Spring Trip costs are not covered under the concert fee. All students participating in the Winter Concert Series will be assessed \$75.00

CONCERT SHIRT FEES: Concert students may need to purchase a white tuxedo shirt (approximately \$25.) Students will be provided with an invoice after receiving their tuxedo shirt.

UNIFORM FEES: Marching and Concert Uniforms (except for tuxedo shirt) will be assigned to all students and are expected to be returned complete and in good repair. The marching band uniforms will be dry cleaned once at the end of the season by the band. Any additional cleaning of the marching band uniform needed during the marching season will be charged to the student's account. Students are expected to keep all pieces of the concert uniform in good condition throughout the year. Student accounts will be charged for replacing lost items, e.g. bow ties or rosettes. In addition, for those students who do not return Marching or Concert uniforms in the timeframe established by the uniform committee, their student accounts will be assessed a replacement cost for the uniform. In addition, the administration of the High School reserves the right to delay a student's diploma until all financial assessments are paid. Shirts in good condition can be used the next year so that a new one is not needed every year. The Band Board reserves the right to charge a dry cleaning fee for any uniform not properly cleaned throughout the year.

GUARD FEE: This is also \$660 for marching season and helps to pay for flags, poles, props, and Director's fees. This fee covers most of the travel expenses for the fall marching season.

INDOOR (WINTER) GUARD FEE: Indoor guard fees will be determined at the start of their season. For the 2005/2006 winter season this fee was \$350 for Visual Theatre Performance Team and \$150 for the Performance Ensemble Team. Specific information about expenses for each indoor guard season is provided at the beginning of the season.

WINTER DRUM LINE FEE: It is anticipated that the band will have a Winter Drum Line Team beginning 2006/2007. For this year, the fee is \$150. This fee will help defray the cost of clinicians to run the program.

PAYMENT SCHEDULE for the required fees for participation in Marching Band and Concert Season may be paid in three installments as follows:

\$330.00 by August 1, 2006

\$330.00 by September 1, 2006

\$ 75.00 by November 1, 2006 for Concert Fee

We encourage any parent/guardian who can make their payment in one installment to do so. This will help decrease the accounting work load for the volunteer treasurer.

SPRING TRIP PAYMENTS are separate and are typically paid in installments. Details will be provided in January/February 2007 once a location and cost have been decided for the spring trip.

FINANCIAL ASSISTANCE and workable payment schedules are available for students who are unable to meet the above financial commitment as long as the student participates in fund raising activities. **THE HERNDON HIGH SCHOOL BAND PARENT ASSOCIATION AND THE BAND DIRECTOR ARE COMMITTED TO ALLOW EVERY STUDENT TO PARTICIPATE IN BAND REGARDLESS OF THEIR FINANCIAL STATUS.** To arrange for a plan, parents/guardians should contact the BPA President, BPA Treasurer or the Band Director. Information will be kept confidential.

All fees are subject to change after review and approval by the Band Board.

Fundraising

FUNDRAISING IS CRITICAL to the success of the band program, since most of our expenses are not covered by the county school system. It is very important for every student and family to participate in these events. Not only do they provide money for the individual students, but also they provide funds for the operating expenses of the entire band program throughout the year.

STUDENT ACCOUNTS are maintained to keep track of each student's earnings. Most fund raising proceeds are shared between the general band account and the individual students' accounts. Funds earned from fund-raisers are added to students' accounts, in accordance with the structure of the specific fund-raising event. Fund-raising proceeds are applied, along with parent payments, to offset fees. Student Account Statements are mailed to student homes periodically throughout the year (usually three times). Balances in student accounts at the conclusion of the school year remain available for the following year; cash refunds are not given.

Upon the student's graduation or if the student leaves the band program before graduation, student account balances are dispersed as follows:

- All Student account balances under \$50 are retained as automatic contributions to the band program.
- If the balance is in excess of \$50, and the excess is due to parent payments, the amount over \$50 will be refunded upon parent or guardian written request, and otherwise retained as a gift to the band.
- If the balance is in excess of \$50, and the excess is due to fund-raising proceeds, the whole amount is retained in the general band account.
- The only exception to the above will be a transfer to a sibling who plans to enroll in the band program in the following year(s), in which case the entire balance of the departing student's account may be transferred. The Parent or Guardian needs to notify the Treasurer in writing of the sibling's name and planned enrollment date so that funds can be held in their account.

TAG DAY is the first major fund raising event of the school season. It usually occurs on the first or second Saturday in September. It is the band's single largest fund-raiser and generates funds for both the general band fund and individual students' accounts. Band members walk in pairs in uniform throughout their neighborhoods and request contributions for the Band. As a thank you, contributors are given "tags" (cards inviting them to attend the Tag Day Concert in November). Area chairpersons invite students to their homes to receive materials for the area they will cover. The money received is split 50% into the student's account, 50% to the BPA account. *THIS ACTIVITY IS MANDATORY*. An excused absence may be authorized **ONLY** upon written PARENT request to the Band Director. If an absence is not excused, a charge may be assessed to the student's account.

DISCOUNT CARDS display local area businesses (restaurants, florists, entertainment, etc.) that offer discounts when the card is presented. Information is given to the students in early September and the cards are available for sale in late September/October. This is an easy way for the students to begin building their student accounts as the proceeds from discount card sales are split approximately 85% to students' accounts, and 15% to the band.

HOLIDAY GREENS SALE has been a Herndon Band fundraiser for many years. Students receive information for the Greens Sale in early October and take orders in their neighborhoods to be

delivered in early December. Many parents also take order forms to work. Not only does this fundraiser provide a substantial profit for the Band Program, but it also allows many students to earn enough money for their individual accounts to pay for all or part of their Spring Trip. This sale is structured so that the percentage of the proceeds that is allocated to the student's account increases as the total amount sold increases.

CITRUS SALE is planned for January and/or February. This sale provides students with another opportunity to earn money for the Spring Trip. Students take orders in their neighborhoods and deliver the fruit when it is received.

FUNDRAISING ACTIVITIES BY PARENTS include the Virginia's Showcase of Bands (a marching competition held at Herndon), Raffles, the AIA Indoor Guard and Percussion Showcase, and Family Bingo. The BPA also earns money by selling concessions at events hosted by us and by selling miscellaneous items like T-shirts, coverlet, decals, etc. The BPA is always looking for new ways to help provide funds for the program. Please contact any of the board members with your ideas.

Volunteer Opportunities for Parents

A **VOLUNTEER**, according to Webster "is someone who offers themselves for a service of their own free will." The Herndon Band program is fortunate to have so many parents willing to help. During a typical band year, more than 10,000 reported volunteer hours have been accumulated. This makes us one of the top 10 volunteer organizations in Fairfax County. Our band program could not function at such a high level without the support of all parents. Some parents are able and willing to invest large amounts of time and effort to the band program; while others may not be able to do as much. Please remember that there are many ways to get involved, every little bit helps.

The band program needs all families to help. The following is a list of HHS BPA volunteer needs:

BPA Officers

President
Vice President
Secretary
Treasurer

Representatives

Class rep
Freshman
Sophomore
Junior
PTA
Area Chairs (approximately 10)

Coordinators

Area Chair
Chaperone
Pit Crew
Fund-Raising
Band Merchandise sales
Discount Cards
Holiday Greens Sale
Citrus Sale
Tag Day
CD Sales

Services Needed

Notary
First Aid
Transportation
Sewing
Chaperoning
Sales
Telephoning
Photography
Repairs
Art Work

Bingo
Virginia's Showcase of Bands- Fall
Indoor Guard Showcase -Spring
Uniforms
Visual Ensemble (Guard)
Concessions
Hospitality
Volunteers
Publicity and Historian
Newsletter Staff
Senior parent coordinator
Parking Event coordinator for
Fall and Spring showcases
Band Photographer

Computer Skills
Clerical Baking
Web Master

Special Skills

If you are a business owner and can donate any professional services to support the Band activities, please let us know. Examples include travel agent, music instructor, newspaper/radio/TV affiliation, nurse, truck driver, printing services, etc.

HHS Band Agreement

PAYMENTS REQUIRED: We understand that the HHS Band Program will begin with Marching Band Camp in August, by which time we must have **paid the first of two installments of \$330 EACH (totaling \$660)** to cover the cost of the activity fee, marching uniform rental, and competition travel expenses. The cost of marching shoes (Drillmasters) is not included in this fee.

Payment will be made in two installments: \$330 by August 1 and \$330 by September 1 (Marching Band and Guard uniforms will not be issued until the initial payment has been made).

In addition, a concert fee of \$75 will be paid by November 1 to cover the cost of concert fees. (Concert uniforms will not be issued until this payment has been made.)

Spring Trip Fees will be payable beginning in January, with two or three approximately equal payments due in January, February, and March. Fees must be paid totally paid by the last date. Estimated expenses will be about \$550; actual prices will be given out in January.

Checks should be made payable to "HHSBPA" and sent to the BPA Treasurer, P.O. Box 1293, Herndon, VA 20172, or placed in the locked "Red Box" at school. Do not give checks to the Band Directors.

STUDENT ACCOUNTS: Student may draw from their student accounts to pay fees and trip expenses. Any funds left in the account at the end of the school year will be handled in the following way:

- All students returning to the band the following year or if a band student has a sibling who will be participating in the band will have their credit balances transferred to their account. Cash refunds are not given.
- All students with credit balances not returning to band and no other sibling will be in band with account balances under \$50 are retained as automatic contributions to the band program.
- If the balance is in excess of \$50, and the excess is due to the Parent/Guardian payments, the amount over \$50 will be refunded upon request. Written request must be made to the Treasurer and received prior to the June date determined at the end of the school year otherwise the balance will be retained as a gift to the band.

TIME COMMITMENT: Students will be expected to attend the anticipated practice and performance times for the school year, as identified below:

MARCHING BAND SEASON:

Marching Band Camp 2006 begin August 9 (for freshman) August 14 for all others.

Drum Line and Guard camps begin August 7.

Marching Band Practice after school hours: Tuesday 3 PM - 5 PM; Wednesday 6 PM - 9 PM. Guard and drum line schedules will be announced by their instructors.

All home football games, including Homecoming.

Competitions: Four Saturdays in September, October and possible November. (Three are day events; one is an overnight to Atlanta.)

CONCERT BAND SEASON: Concert season begins at the conclusion of the marching season. Wind Ensemble students are required to attend rehearsals on Wednesday nights from 7 PM to 9:30 PM. Symphonic and Jazz bands: A few night or after school rehearsals may be called.

INDOOR VISUAL ENSEMBLE PRACTICES will be scheduled by the instructors and will be announced to members.

HHS Band Agreement Acknowledgement

We have read and understand the time and financial commitments necessary for participation in the HHS Band program.

Name: _____ Grade: _____ Instrument: _____

Parent/Guardian: _____

Address: _____

Home Telephone No: _____

Parent's Work Nos. M: _____ F: _____

Parent's e-mail: _____

Student Signature: _____ Date: _____

Printed name: _____

Parent/Guardian Signature: _____ Date: _____

Printed name: _____



Herndon High School Band Rules of Behavior

Student Last Name

The following rules apply to all band activities at home and on trips. They have been established to promote the safety and well-being of all band members, and to ensure that the actions of band members reflect favorably on the band, the school, and the community.

- The Fairfax County Public Schools *Students' Responsibilities and Rights* document applies to all students for all band activities.
- Band members will conduct themselves in a courteous, appropriate and respectful manner to all students, staff, chaperones and anyone else encountered in band activities. Students will listen to and follow the directions given by staff members, chaperones and student leaders. Foul or abusive language will not be tolerated. Each band member is to be responsible for knowing the schedule and for being on time for all activities.
- Drinking of any alcoholic beverages, and/or the smoking or consumption of smokeless tobacco or any illegal substances, is prohibited. All prescription and over the counter medications must be handled in accordance with Fairfax County Public School regulations.
- Students will not have any form of sexual contact or roughhousing contact with anyone at anytime during band activities.
- The HHS Band will stay together as a group, or as designated subgroups, at all times. Band members may not leave a hotel or depart from a designated activity or location without the expressed consent of a staff member or, on a trip, the Chaperone Coordinator. Each band member will attend all scheduled meals.
- On trips, friends or relatives may visit with a band member on a trip during designated times and places. Permission for such visits must be obtained from the Chaperone Coordinator.
- On trips, male and female HHS band members may visit each other's hotel rooms before curfew. The door to the hotel room must be fully open. At least three students must be present in coed situations. People not with HHS are not allowed in the rooms.
- On trips, curfew hours will be announced daily and will be followed. Students are not to leave their assigned rooms or open their doors during curfew hours for anything other than a life-threatening situation, or at the request of band staff or chaperones. If there is a problem other than a life-threatening situation, they are to call their room chaperone, whose phone number will be provided. Social phone calls via cell phones or room phones are prohibited during curfew hours except for calls to family back home. Activities that interfere with or disrupt curfew are prohibited. In the mornings, there is no visitation to other rooms or use of hotel facilities.
- On trips, students will be required to pay for any damages, missing items, and any charges incurred on their room bill. Outside phone calls (except for emergencies) or movies for a fee are prohibited. If the individual student(s) responsible for the charge cannot be identified, all the students in the room will share the cost equally.

Maximum administrative action for any student found in violation of these rules (may include one or more):

- Student will be sent home on the first available means of transportation at his/her parents' or guardians' expense, including the cost of an escorting chaperone's round trip.
- Student will be referred to school authorities for further disciplinary action which can include short/long-term suspension and/or recommendation for expulsion.
- Other punishments will be assigned at the discretion of the Band Director and chaperones.

I have read and accept the above rules and conditions and agree to abide by them and their consequences.

Student Name - Printed	Student Signature	Date
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I have read and accept the above rules and conditions and agree to abide by them and their consequences.

Parent Name - Printed	Parent Signature	Date
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Herndon High School Band Participant's Pledge

Section A (To be signed by Student)

As a participant in the band program at Herndon High School, I pledge to remain free of alcohol, tobacco, and illegal drugs and to exhibit good citizenship at all times. I understand that violation of the Herndon High School Extracurricular Participation Policy and/or Fairfax County Public Schools Responsibilities and Rights (Regulation 2601.6P), might result in my exclusion from extracurricular activities by decision of the Band Director (with the right of appeal to the principal).

Student's Signature: _____ Date: _____

Printed Name: _____

Section B (To be signed by Parent/Guardian)

My signature below signifies that I have read and understand the Herndon High School Participant's Pledge.

Parent/Guardian Signature: _____ Date: _____

Printed Name: _____

I have received and read the band handbook information. I understand the grading policy, attendance policy and the material contained in the Handbook.

I also understand that I will faithfully follow and abide by the rules and standards of the program.

(Student)

Date